

Agenda

Adult Care and Well Being Overview and Scrutiny Panel

Tuesday, 14 May 2019, 2.00 pm
County Hall, Worcester

All County Councillors are invited to attend and participate

This document can be provided in alternative formats such as Large Print, an audio recording or Braille; it can also be emailed as a Microsoft Word attachment. Please contact Democratic Services on telephone number 01905 844964 or by emailing democraticservices@worcestershire.gov.uk

DISCLOSING INTERESTS

There are now 2 types of interests:
'Disclosable pecuniary interests' and **'other disclosable interests'**

WHAT IS A 'DISCLOSABLE PECUNIARY INTEREST' (DPI)?

- Any **employment**, office, trade or vocation carried on for profit or gain
- **Sponsorship** by a 3rd party of your member or election expenses
- Any **contract** for goods, services or works between the Council and you, a firm where you are a partner/director, or company in which you hold shares
- Interests in **land** in Worcestershire (including licence to occupy for a month or longer)
- **Shares** etc (with either a total nominal value above £25,000 or 1% of the total issued share capital) in companies with a place of business or land in Worcestershire.

NB Your DPIs include the interests of your spouse/partner as well as you

WHAT MUST I DO WITH A DPI?

- **Register** it within 28 days and
- **Declare** it where you have a DPI in a matter at a particular meeting
 - you must **not participate** and you **must withdraw**.

NB It is a criminal offence to participate in matters in which you have a DPI

WHAT ABOUT 'OTHER DISCLOSABLE INTERESTS'?

- No need to register them but
- You must **declare** them at a particular meeting where:
You/your family/person or body with whom you are associated have a **pecuniary interest** in or **close connection** with the matter under discussion.

WHAT ABOUT MEMBERSHIP OF ANOTHER AUTHORITY OR PUBLIC BODY?

You will not normally even need to declare this as an interest. The only exception is where the conflict of interest is so significant it is seen as likely to prejudice your judgement of the public interest.

DO I HAVE TO WITHDRAW IF I HAVE A DISCLOSABLE INTEREST WHICH ISN'T A DPI?

Not normally. You must withdraw only if it:

- affects your **pecuniary interests** **OR** relates to a **planning or regulatory** matter
- **AND** it is seen as likely to **prejudice your judgement** of the public interest.

DON'T FORGET

- If you have a disclosable interest at a meeting you must **disclose both its existence and nature** – 'as noted/recorded' is insufficient
- **Declarations must relate to specific business** on the agenda
 - General scattergun declarations are not needed and achieve little
- Breaches of most of the **DPI provisions** are now **criminal offences** which may be referred to the police which can on conviction by a court lead to fines up to £5,000 and disqualification up to 5 years
- Formal **dispensation** in respect of interests can be sought in appropriate cases.

Adult Care and Well Being Overview and Scrutiny Panel Tuesday, 14 May 2019, 2.00 pm, County Hall, Worcester

Membership

Councillors:

Mrs J A Brunner (Chairman), Mr R C Adams, Mr T Baker-Price, Mr A Fry, Mr P Grove, Mr P B Harrison, Mr R C Lunn, Mrs E B Tucker (Vice Chairman) and Ms S A Webb

Agenda

Item No	Subject	Page No
1	Apologies and Welcome	
2	Declarations of Interest	
3	Public Participation Members of the public wishing to take part should notify the Head of Legal and Democratic Services, in writing or by email indicating the nature and content of their proposed participation no later than 9.00am on the working day before the meeting (in this case 13 May 2019). Enquiries can be made through the telephone number/email address below.	
4	Confirmation of the Minutes of the Previous Meeting Previously circulated	
5	Delayed Transfers of Care	1 - 2
6	Work Programme	3 - 6

Agenda produced and published by the Head of Legal and Democratic Services, County Hall, Spetchley Road, Worcester WR5 2NP To obtain further information or hard copies of this agenda, please contact Emma James/Jo Weston telephone: 01905 844964 email: scrutiny@worcestershire.gov.uk

All the above reports and supporting information can be accessed via the Council's [website](http://www.worcestershire.gov.uk/info/20013/councillors_and_committees)http://www.worcestershire.gov.uk/info/20013/councillors_and_committees

Date of Issue: Wednesday, 1 May 2019

This page is intentionally left blank

ADULT CARE AND WELL BEING OVERVIEW AND SCRUTINY PANEL 14 MAY 2019

DELAYED TRANSFERS OF CARE

Summary

1. The Adult Care and Well Being Overview and Scrutiny Panel is to look at delayed transfers of care, in order to understand more about what is involved, how transfers are being progressed and the respective roles of the Council and health partners.
2. Members of the Health Overview and Scrutiny Committee (HOSC) have also been invited to participate, due to the relevance for the HOSC's Scrutiny of health services.
3. Representatives have been invited from the Council's Adult Services, as well as commissioners and providers of health services. The Cabinet Members with Responsibility for Adult Social Care and for Public Health have been invited.

Background

4. A 'delayed transfer of care' (DTOC) is when a patient in an acute hospital setting is assessed as being medically fit to leave but is still occupying a bed. Delays can occur when patients are being discharged home or to a supported care facility such as a residential or nursing home or are waiting to be transferred to a community hospital or hospice.
5. As a result of the Panel's performance monitoring, Panel Members acknowledged that current performance against targets for DTOC had improved/was within the national range. However, Members were also aware that overall, health and social care systems across Worcestershire remained very challenged and wanted to know more about what was involved, how transfers were being progressed and the respective roles of the Council and health partners.
6. Prior to this meeting, Members will have been provided with background information about delayed transfers of care.
7. In addition, the Kings Fund (an independent think tank) has a guide on delayed transfers of care which includes information about what they are, how they are measured, why they occur and why they are important:
<https://www.kingsfund.org.uk/publications/delayed-transfers-care-quick-guide>

Purpose of the Meeting

8. Members are invited to consider and comment on the information discussed and agree:

- whether any further information or scrutiny work is required at this time
- whether there are any comments to highlight to the relevant Cabinet Member/s.

Supporting Information

- Presentation slides – to follow

Contact Points

Emma James / Jo Weston, Overview and Scrutiny Officers, Tel: 01905 844964 / 844965
Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and Minutes of the Adult Care and Wellbeing Overview and Scrutiny Panel on 14 March 2019 – available on the website
<http://worcestershire.moderngov.co.uk/ieListMeetings.aspx?CommitteId=139>
- NHSE - Delayed Transfers of Care Data 2018-19
<https://www.england.nhs.uk/statistics/statistical-work-areas/delayed-transfers-of-care/statistical-work-areas-delayed-transfers-of-care-delayed-transfers-of-care-data-2018-19/>
- DTOC: a quick guide (The Kings Fund)
<https://www.kingsfund.org.uk/publications/delayed-transfers-care-quick-guide>

ADULT CARE AND WELL BEING OVERVIEW AND SCRUTINY PANEL 14 MAY 2019

WORK PROGRAMME 2018/19

1. From time to time the Adult Care and Well Being Overview and Scrutiny Panel will review its work programme and consider which issues should be investigated as a priority.

Background

2. Worcestershire County Council has a rolling annual Work Programme for Overview and Scrutiny. The 2018/19 Work Programme has been developed by taking into account issues still to be completed from 2017/18, the views of Overview and Scrutiny Panel Members and the findings of the budget scrutiny process.
3. Suggested issues have been prioritised using scrutiny feasibility criteria in order to ensure that topics are selected subjectively and the 'added value' of a review is considered right from the beginning.
4. The Adult Care and Well Being Overview and Scrutiny Panel is responsible for scrutiny of:
 - Adult Social Care
 - Health and Well-being
5. The Work Programme was agreed by Council on 8 November 2018.

Refresh of the Scrutiny Work Programme 2019/20

6. Plans are now being made to refresh the Scrutiny Work Programme for 2019/20. Throughout May and June, Members and other stakeholders will be invited to suggest topics for future scrutiny. Following July Panel meetings, informal sessions will be held where Panel Members will be asked to prioritise these suggestions.
7. The Overview and Scrutiny Performance Board will receive feedback on the Panels' discussions and agree the final scrutiny work programme at its July meeting. Council will be asked to agree the Work Programme in September.

Dates of Future Meetings

- 11 July 2019
- 25 September 2019
- 6 November 2019

Purpose of the Meeting

8. The Panel may like to consider the 2018/19 Work Programme and consider whether it would like to make any amendments. The Panel will wish to retain the flexibility to take into account any urgent issues which may arise.

Supporting Information

- Appendix – Adult Care and Well Being Overview and Scrutiny Panel Work Programme 2018/19

Contact Points

Specific Contact Points for this Report

Emma James / Jo Weston, Overview and Scrutiny Officers, Tel: 01905 844964 / 844965

Email: scrutiny@worcestershire.gov.uk

Background Papers

In the opinion of the proper officer (in this case the Head of Legal and Democratic Services) the following are the background papers relating to the subject matter of this report:

- Agenda and minutes of Council on 8 November 2018 – available on the Council website [here](#)
- Agenda and Minutes of OSPB on 26 September 2018 - available on the Council website [here](#)

2018/19 SCRUTINY WORK PROGRAMME: Adult Care and Well Being Overview and Scrutiny Panel

Date of Meeting	Issue for Scrutiny	Date of Last Report	Notes/Follow-up Action
19 March 2019	Technology in care and how it links to Supported Living (Visit to Howbury, a residential home providing dementia care)	March 2018 visits to Berrington Court, Kidderminster	
14 May 2019	Delayed Transfers of Care		
11 July 2019	Provider Services and Re-ablement		
11 July 2019	Performance and In-year budget monitoring (Q4 –January March)		
25 September 2019			
6 November 2019	Safeguarding Adults	12 September 2018 27 September 2017	
TBC	High cost packages of care for Learning Disabilities		
TBC	Visits to Social Worker Locality Teams		This follows update on Three Conversation approach for social work
May	Task Group: Quality Assurance in Nursing Homes		OSPB
June?	Task Group: Care Workers		Proposed by Council as a result of a Notice of Motion on 14/2/19

2018/19 SCRUTINY WORK PROGRAMME: Adult Care and Well Being Overview and Scrutiny Panel

TBC	Task Group: Learning Disabilities (taking one aspect, such as Respite or Support for Carers or Access to Services)		Chair / Vice-Chair
January? TBC	Adult Social Care Outcomes Framework		
TBC	Green Paper on Social Work for Older People		
TBC	Prevention Work (with HOSC)		
TBC	Support for Children with Disabilities during Transition to Adulthood – further work?		
TBC	Visit – Patient Flow Centre		
TBC	Visits – Social Work Locality Teams		
Standing Items	Performance Monitoring and Budget Monitoring - quarterly Budget Scrutiny Process Safeguarding – annual Adult Social Care Outcomes Framework - annual		